



Bharat Sanchar Nigam Limited
O/o Chief General Manager,
Bihar Telecom Circle

123/c

OCSC Tender/EOI CHECKLIST:

1. Type of tender: Single stage submission & Two stage opening. bids are to be submitted in Single Stage Bidding and two stage opening tendering process using two Envelopes from the eligible bidders by the time and date specified in the Bid Document.

Note: The bids will be evaluated technical first and thereafter financial bids of technical compliant bidders only, shall be opened.

2. Bid Validity Period - The bid will remain valid for 150 days from the tender opening date.

3. The envelopes will contain documents satisfying the eligibility / Technical conditions in first envelope called Technical bid envelope and second envelope called as Financial bid Envelope containing financial bid / quote.

A. 1st Envelope (Technical bid) shall contain :-

- (i) Certificate of Incorporation/Registration.
- (ii) Copy of Articles and Memorandum of Association or Partnership deed or proprietorship deed as the case maybe.
- (iii) Details of the firm/ company along with List of Directors on the Board of the Company/ the partner's details along with their address, contact telephone numbers etc.(Section-IV).
- (iv) Board's resolution in favour of authorized signatory.
- (v) Attestation of the signature of the authorized signatory by the bidder's bankers.
- (vi) Copy of complete "Policy guidelines for outsourcing of operation and maintenance of CSCs", signed on each tender pages.
- (vii) Audited results of last three financial years (FY 2018-19,19-20 & 20-21)
- (viii) A no relative certificate in the format as at Annexure-II.
- (ix) Bid security, as per the details given in the Notice Details.
- (x) A certificate from its bankers as evidence that he has financial capability to perform the contract.
- (xi) Any other certificate(s) as per the EOI requirements.
- (xii) PAN, GSTIN, EPF, ESI.

B. 2nd Envelope (Financial bid) shall contain: Financial Schedule (as per Section 5

C. 3rd Envelope: EMD - Rs. 15000/-for category-III, Rs. 75000/-for Category- II. and Rs. 1, 00000/- for category-I & Cost of EOI (DD of Rs. 1180/-)

D. 4th Big Envelope: - A, B, C envelope should be kept in it with proper sealed (big tape or wax) mentioning:

EOI for outsourcing of O&M of BSNL CSC

Name of Firm/agency:

Name of bidder:

CSC Name:

SSA Name:

Mobile no.:

Address to: AGM (Sales), 1st floor, Sanchar Sadan, Budha Marg, Patna 1

Raj-1 Bsh
16/3/22
AGM (Sales) C.O. Patna